



# Credit account application

1

Company name:  
.....

Company Reg. number:                      VAT number: (if applicable)  
.....

Legal status: (please circle)  
Sole Trader   Partnership   Limited Company   PLC   Public Sector   Charity   Other

Invoicing address: (delivery addresses are entered online)  
.....  
.....  
.....                      Postcode .....

Main telephone number:  
.....

Main fax number:  
.....

Website address:  
www. ....

Accounts payable contact:  
.....

Accounts payable telephone number:  
.....

Accounts payable email address:  
.....

2

Nature of business:  
..... or SIC Code:

No. of offices/sites:              No. of employees:              No. of PCs:  
.....

Annual UK turnover:                      Annual IT spend:  
.....

Estimated annual spend with BT Business Direct:  
.....

BT Business Direct account manager:              Account number:  
.....

Credit limit requested:  
.....

3

Bank address:  
.....  
.....  
.....                      Postcode .....

Bank account number:                      Sort code:  
                     -   -

4

Accountant/auditor address:  
.....  
.....  
.....                      Postcode .....

Accountant/auditor telephone number:  
.....

5

Trade reference address:  
.....  
.....  
.....                      Postcode .....

Credit limit:                      Payment terms: (with trade reference)  
.....

Trade reference contact:  
.....

Trade reference telephone number:  
.....

"I have read and agreed to abide by the BT Business Direct Conditions of Sale at [www.bt.com/businessdirect/conditions](http://www.bt.com/businessdirect/conditions), including the 30 Day Payment Terms. I authorise BT Business Direct to make status enquiries with a credit referencing agency, if necessary."

Signature:  
.....

Printed name:  
.....

Position:                      Date:  
.....

For help and assistance in completing this application, please contact your Account Manager.

Once completed please email directly to your account manager

**Email to - [sales@businessdirect.bt.com](mailto:sales@businessdirect.bt.com)**